

# DIVE PERMIT

PERMIT # VALID FROM TO ON

DIVE COMPANY

DIVE SUPERVISOR DETAILS

DIVE LOCATION(S) & TASK(S)

FOR DIVING OPERATIONS WITHIN NAPIER PORT, INCLUDING THE NAPIER PILOTAGE AREA & APPROACHES  
PERMIT TO BE SENT TO [DIVEPERMIT@NAPIERPORT.CO.NZ](mailto:DIVEPERMIT@NAPIERPORT.CO.NZ) & SITE WORK ALERT TO BE CREATED ON SAI GLOBAL.

FOR ALL DIVING OPERATIONS WITHIN NAPIER PORT, INCLUDING THE NAPIER PILOTAGE AREA & APPROACHES THE FOLLOWING SHALL BE DONE BY THE DIVE SUPERVISOR PRIOR TO COMMENCING OPERATIONS:

- HARBOUR CONTROL (+64 6 833 4440) CONFIRMS OPERATION(S) CAN BE CARRIED OUT.
- LOCK OUT-TAG OUT PROCEDURES TO BE DONE WITH RELEVANT VESSELS.
- CONFIRM CATHODIC PROTECTION IS TURNED OFF (+64 6 833 4487).

1. Dive supervisor must ensure all dive operations will comply with and operate under the current version of AS/NZS 2299.1 , work-safe guidelines, company procedures, and an emergency plan has been developed and is in place.
2. Dive supervisor must ensure vessels and terminal operators at adjacent berths have been fully briefed.
3. Dive supervisor must ensure necessary precautions have been taken on-board any vessel(s) on or adjacent to berths to prevent engine start up or any other action that may jeopardize the safety of divers. Lock-out tag-out procedures to be utilised.
4. Dive supervisor must ensure the Alpha flag, at least 1 metre in height, is exhibited at all times during diving operations, and it shall be positioned in clear view of all vessel traffic when the diver(s) are in the water.
5. Dive supervisor must ensure a constant lookout is maintained for all vessels in the vicinity of diving operations.
6. Dive supervisor must monitor VHF Ch. 12 & 16 for vessel traffic operations in and around the dive site.
7. Divers are to be clear of the water during cargo operations.
8. Vessel permit to work system operational and in force for the operation including lock-out tag-out procedures.
9. Surge and visibility conditions are to be monitored and any underwater hazards identified.

I acknowledge that the company I represent and the workers and contractors we use will have documented safe systems of work in place, use equipment that is certified (when required) and fit for purpose as per work-safe guidelines and AS/NZS 2299.1, are competent in the type of work being undertaken, hold all required permits and licenses, and will work in a safe manner at all times. I also acknowledge that if lodging this request electronically, that Hawke's Bay Regional Council will accept this communication as containing my signature for the purposes of Part 4 Electronic transactions of the Contract and Commercial Law Act 2017.

SIGNED:

PERMIT ISSUED BY:

DATE:

I HEREBY CONFIRM THAT THE OPERATION HAS BEEN COMPLETED AND THE PERMIT IS CLOSED.

DIVE SUPERVISOR:

DATE:

INFORM HARBOUR CONTROL UPON COMPLETION (IF APPLICABLE).

SIGNED:

TIME:

CLOSED PERMIT TO BE EMAILED TO [HARBOURMASTER@HBRC.GOVT.NZ](mailto:HARBOURMASTER@HBRC.GOVT.NZ)