

## Fees and Charges Schedule 2023-2024

HBRC may fix charges relating to its functions and responsibilities under legislation such as the Local Government Act 2002, the Maritime Transport Act 1994 and the Resource Management Act 1991 (RMA). An outline of the charges applicable from 1 July 2023 to 30 June 2024 is provided below. Refer to the Fees and Charges section of the Long Term Plan 2021-2031, for further detail and policy related to these charges.

### A. Charges relating to Resource Consent applications

**Table 1.1: Charges payable for processing resource consent applications**

Item	Initial fixed fee - payable upon lodgment (excl GST)	Additional charge - payable subsequent to processing
<ul style="list-style-type: none"> <li>- Land use application for bore permit</li> <li>- Land use for bore field where 3 or more bores are to be drilled for the same purpose on the same site (or in close proximity)</li> <li>- Land use consent for gravel extraction</li> <li>- Other consent applications</li> </ul>	<ul style="list-style-type: none"> <li>\$ 500</li> <li>\$ 1,000</li> <li>\$ 1,000</li> <li>\$ 2,000</li> </ul>	Based on actual and reasonable costs <sup>1</sup>
Other changes or cancellations of consent conditions	\$ 750	Based on actual and reasonable costs <sup>1</sup>
Review of conditions as per RMA s128 1a, 1c or 2.	\$ 1,500	Based on actual and reasonable costs <sup>1</sup>
Transfer a consent to another site	\$ 1,000	Based on actual and reasonable costs <sup>1</sup>
Extensions to lapse dates	\$ 1,000	Based on actual and reasonable costs <sup>1</sup>
Transfer of resource consent (1 only, with transfer form completed and signed) to a new owner/occupier	\$ 200	Based on actual and reasonable costs <sup>1</sup> for non-standard process
Transfer of resource consent (2 or more, with transfer form completed and signed) to a new owner/occupier, or change of name	\$ 250	Based on actual and reasonable costs <sup>1</sup> for non-standard process
Certificate of compliance/ Deemed Permitted Activity: <ul style="list-style-type: none"> <li>- Bore sealing</li> <li>- Confirmation of domestic on-site wastewater Permitted Activity status</li> <li>- Issuing a notice under s87BA or BB of the RMA stating whether an activity is a permitted activity</li> <li>Other</li> </ul>	<ul style="list-style-type: none"> <li>no charge</li> <li>\$ 750</li> <li>\$ 1,500</li> <li>\$ 1,500</li> </ul>	<ul style="list-style-type: none"> <li>- N/A</li> <li>- Based on actual &amp; reasonable costs<sup>1</sup></li> </ul>

**Fees and Charges Schedule 2023-2024**

*Table 1.2: Charges for Resource Consent applications requiring notification or a hearing*

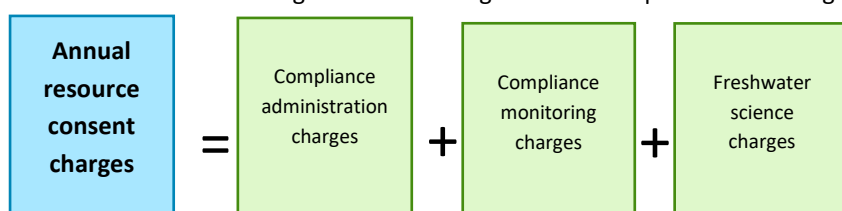
Application type	Type of fixed fee (excl GST)			Additional charge – payable subsequent to processing
	Initial fixed fee: payable upon application	Fixed fee: payable upon notification	Fixed fee: payable 5 days before hearing	
Individual resource consent application (including applications for ancillary activities)	(per Table 1.1)	\$ 5,000	\$ 7,500	Based on actual and reasonable costs <sup>1</sup>
Application processed as part of a catchment wide replacement process	(per Table 1.1)	\$ 1,500	\$ 2,000	Based on actual and reasonable costs <sup>1</sup>
Request for independent commissioner under s 100A RMA	Fixed fee payable on requesting a commissioner (excl GST)			Additional charge - payable subsequent to processing
Fixed fee payable on requesting an independent commissioner	\$ 3,000 per commissioner			Based on actual and reasonable costs <sup>1</sup> of additional cost incurred as a result of using an independent commissioner

**Note 1:** Actual and Reasonable Costs include time spent by staff in receiving, processing, and deciding on the applications, hearing costs and any external disbursements (which shall include any external expert advice from consultants at cost). Staff costs shall be calculated by multiplying the actual hours involved in receiving, processing and granting a consent by the hourly rates for the staff involved and adding any actual disbursements (as in Table 9); and adding any hearing costs, and costs of consultants and commissioned reports; and then subtracting the fixed charge that was paid in advance. The total calculated amount shall then, if necessary, be adjusted to reflect HBRC’s actual and reasonable costs having regard to the factors referred to in section 36(4) of the RMA and any relevant discounts. (This does not apply to applications which are not subject to additional charges or refunds).

Where an activity requires multiple ancillary consents, and the application will be processed in a bundle, HBRC may require payment of only one initial fixed fee (deposit). The deposit shall be equal to the highest deposit required for any of the applications required, as per Table 1.1.

**B. Charges to holders of resource consents for administration, compliance and impact monitoring**

Annual consent monitoring and admin charges are made up of the following:



Not all the charges in the diagram above are applicable to all resource consents.

# Hawkes Bay Regional Council

## Fees and Charges Schedule 2023-2024

### Compliance administration

**Table 2.1: Charges for compliance administration**

	Annual charge 2023/24 (excl GST)
Annual consent administration fee <sup>2</sup>	\$ 80
Annual water measuring device admin charge (for first meter) PLUS - each additional water measuring device	\$ 230 \$ 55
Annual water measuring device admin - Non-exercised consent	\$ 45

**Note 2:** The annual consent administration fee is charged to holders of consents that require ongoing maintenance, and covers routine administration costs such as consent computer database and file system maintenance, compiling and monitoring accounts, correspondence to consent holders (e.g. around expiring consents) and general administration and enquiries.

Exemptions to the annual compliance administration charge include the following consent types; water takes, residential domestic effluent systems (permitted activity and accredited/non-accredited systems), bore permits, forestry permitted activities, land use permitted activities, and consents that no longer require monitoring.

### Compliance monitoring

**Table 2.2: Charges for compliance monitoring**

	Charge 2023/24 (excl GST)
On-site wastewater treatment - non-accredited - annual monitoring fee	\$ 400
Low flows annual monitoring fee	\$ 250
Issuing of abatement notice	\$ 187
Late submission of data and information returns	\$ 187
Monitoring of consents which require annual inspection, and/or information return, and/or sampling undertaken	Actual and reasonable costs <sup>3</sup> to undertake monitoring
Monitoring of National Environmental Standards for Plantation Forestry permitted activities	Actual and reasonable costs <sup>3</sup> to undertake monitoring
Additional monitoring as a result or non-compliance with consent conditions	Actual and reasonable costs <sup>3</sup> to undertake monitoring

**Note 3:** Actual and reasonable costs shall be calculated by multiplying the actual staff hours of undertaking monitoring of the consent, by the hourly rate for the staff involved, and adding any actual disbursements (as per rates in table 9). The total calculated shall then, if necessary, be adjusted to reflect HBRC's actual and reasonable costs having regard to the factors referred to in section 36 (4) of the RMA.

## Fees and Charges Schedule 2023-2024

### Freshwater science charges

Discharges to water or land, and water take consent holders are charged for the costs of performing science investigations and monitoring to manage and inform on effects, or potential effects, on the Region's freshwater resources. These charges are authorised by Section 36 of the Resource Management Act 1991.

#### Water Takes:

Freshwater quantity science charges are levied against consents to take ground water, surface water and stream depleter takes. The charge is based on maximum consented weekly volume of take, not actual use. Where a maximum weekly take condition is not specified in the consent, a **deemed weekly volume** will be calculated by conversion of the consented maximum daily/28 day/monthly or annual take. Refer to the Long Term Plan 2021-2031 for exemptions and adjustments to the annual freshwater science charges schedule.

**Table 3.1: Charges to consent holders for freshwater science: WATER TAKES**

	Annual variable charge rate 2023/24 (excl GST)	
	\$	Units
Minimum charge	\$ 240	per consent
Volume up to 100,000 m <sup>3</sup>	\$ 0.075	per m <sup>3</sup> deemed weekly volume
Volume from 100,000 to 1,000,000 m <sup>3</sup>	\$ 0.054	per m <sup>3</sup> deemed weekly volume
Volume from 1 million to 2 million m <sup>3</sup>	\$ 0.027	per m <sup>3</sup> deemed weekly volume
Volume above 2 million m <sup>3</sup>	\$ 0.007	per m <sup>3</sup> deemed weekly volume

#### Discharges to land or fresh water:

Freshwater quality science charges are levied against consents to discharge to land or water. The charges are levied against each consent based on the receiving body of the discharge (land or water), and the scale of activity as defined in Table 3.3. Refer to the Long Term Plan 2021-2031 for exemptions and adjustments to the annual freshwater charges schedule.

**Table 3.2: Charges to consent holders for freshwater science: DISCHARGE CONSENTS**

Annual fixed charge 2023/24 (excl GST)			
Primary purpose: drainage, sewage, stormwater & wastewater			
Discharge to:		Water	Land
Small	1	\$ 897	\$ 449
	2	\$ 1,795	\$ 897
	3	\$ 2,692	\$ 1,346
Medium	4	\$ 3,589	\$ 1,795
	5	\$ 4,486	\$ 2,243
	6	\$ 5,384	\$ 2,692
Large	7	\$ 6,281	\$ 3,141
	8	\$ 7,178	\$ 3,589
	9	\$ 8,076	\$ 4,038
Activities not scaled:			
Discharge to:		Water	Land
Solid Waste		\$ 3,589	\$ 1,795
Other		\$ 1,795	\$ 897

## Fees and Charges Schedule 2023-2024

**Table 3.3: Definition of discharge consent scale of activity**

Primary purpose of discharge	Small			Medium			Large		
	1	2	3	4	5	6	7	8	9
Drainage	Max discharge rate: < 10 l/s	Max discharge rate: 10 - 25 l/s	Max discharge rate: 26 - 75 l/s	Max discharge rate: 76 - 200 l/s	Max discharge rate: 201 - 1,000 l/s	Max discharge rate: 1,001 - 5,000 l/s	Max discharge rate: 5,001 - 10,000 l/s	Max discharge rate: 10,001-20,000 l/s	Max discharge rate: > 20,000 l/s
Sewage	Max discharge: 2-5 m3/day	Max discharge: 6-10 m3/day	Max discharge: 11-50 m3/day	Max discharge: 51-100 m3/day	Max discharge: 101-200 m3/day	Max discharge: 201-500 m3/day	Max discharge: 501-1,000m3/day	Max discharge: 1,001-2,000 m3/day	Max discharge: > 2,000 m3/day
Stormwater	Catchment area: < 1 ha	Catchment area: 1 to 5 ha	Catchment area: 6 to 10 ha	Catchment area: 11 to 20 ha	Catchment area: 21 to 40 ha	Catchment area: 41 to 60 ha	Catchment area: 61 to 80 ha	Catchment area: 81 to 100 ha	Catchment area: > 100 ha
Wastewater	<i>Dairy &amp; Piggery operations:</i> Herd size < 100 cow equiv. <i>All other operations:</i> Max discharge < 15 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 100-400 cow equiv. <i>All other operations:</i> Max discharge 16-50 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 401-700 cow equiv. <i>All other operations:</i> Max discharge 51-250 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 701-1,000 cow equiv. <i>All other operations:</i> Max discharge 251-1,000 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 1,001-1,300 cow equiv. <i>All other operations:</i> Max discharge 1,001-2,000 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 1,301-1,600 cow equiv. <i>All other operations:</i> Max discharge 2,001-5,000 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 1,601-2,000 cow equiv. <i>All other operations:</i> Max discharge 5,001-10,001 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size 2,001 to 3,000 cow equiv. <i>All other operations:</i> Max discharge 10,001-20,000 m3/day	<i>Dairy &amp; Piggery operations:</i> Herd size >3,000 cow equiv. <i>All other operations:</i> Max discharge > 20,000 m3/day
Solid waste and other	No scale applied. HBRC may apply scale factor to "non-scaled" discharge consents if outliers become apparent.								

### Cow equiv.

Sheep, goats and pigs are converted to “cow equivalents” using the following conversions (6.5 sheep = 1 cow equiv, 8.13 goats = 1 cow equiv, 3.75 pigs = 1 cow equiv.)

## Fees and Charges Schedule 2023-2024

### C. Charges relating to contaminated site management

**Table 4: Charges relating to contaminated site management**

	Charge (excl GST)
Where a party requests information about the 'contaminated site' status of a property	Actual and reasonable costs <sup>4</sup> of staff time incurred
Where a party requests HBRC review and comment on contaminated site investigation and remediation reports	Actual and reasonable costs <sup>4</sup> of staff time incurred
Where a party requests more extensive involvement of HBRC staff	Actual and reasonable costs <sup>4</sup> of staff time incurred

**Note 4:** Actual and reasonable costs shall be calculated by multiplying the actual staff hours of undertaking monitoring of the consent, by the hourly rate for the staff involved (as per rates in table 9) and adding any actual disbursements.

### D. Charges for gravel extraction

Gravel extraction may be undertaken with permissions issued under the HBRC resource consents, or via individual resource consents. The charge for receiving and processing an individual consent application for extraction of gravel from rivers are as set out in Table 1.1. Each party taking gravel will be required to pay compliance monitoring and administration charges based on the volume of gravel extracted, the source of the gravel, and its quality, as set out in table 5.1 or 5.2.

**Table 5.1: Charges for gravel extraction under HBRC resource consent<sup>5</sup>**

Fee for issuing permissions to extract gravel under HBRC resource consents:	Charge (excl GST)
0-50 cubic metres	\$ 80
Greater than 50 cubic metres	\$ 120
Extraction charge for compliance monitoring, environmental mitigation and administration:	Charge per cubic metre extracted (excl GST)
Upper Tukituki	\$ 0.80
HPFCS rivers including lower & middle Tukituki	\$ 1.20
Inferior grade	\$ 0.40

**Note 5:** HBRC resource consents: AUTH-123467-01, AUTH-123469-01 (Ngaruroro River), AUTH-123447-01, AUTH-123453-01 (Tukituki River) and AUTH-123452-01, AUTH-123458-01 (Tūtaekurī River).

**Table 5.2: Charges for gravel extraction via individual resource consents based on \$ per cubic metre extracted per annum**

	State of Environment monitoring charge (\$35 of RMA)	Compliance / allocation charge (\$36 of RMA)	Financial contribution (\$108 of RMA)	Total (excl GST)
All rivers (other than Tukituki, Ngaruroro, Tūtaekurī Rivers, and their tributaries)	\$ 0.20	\$ 0.60	\$ 0.08	\$ 0.80
Inferior grade	\$ 0.20	NA	\$ 0.08	\$ 0.20

## Fees and Charges Schedule 2023-2024

### E. Building Act charges for dams

*Table 6: Charges for Building Act applications*

Activity	Deposit (excl GST)	Additional charge – payable subsequent to processing
Building consent for dams – Project Information Memorandum (PIM)	\$ 500	Based on actual and reasonable costs <sup>6</sup>
Certificate of acceptance – Dam valued up to \$20,000 – Dam valued between \$20,000 and \$100,000 – Dam valued over \$100,000	\$ 500 \$ 2,000 \$ 4,000	Based on actual and reasonable costs <sup>6</sup>
Amendment to compliance schedule	\$ 1,000	Based on actual and reasonable costs <sup>6</sup>
Levies <sup>7</sup> for building consent & certificate of acceptance applications	Charge (excl GST)	
MBIE levy for building work value greater than \$20,444	\$ 1.75 incl GST for every \$1000 (or part of \$1000) of the estimated value of the building work.	
BRANZ levy for building work value greater than \$20,444	0.1% of the contract value (above \$20,000) of the estimated value of the building work.	

**Note 6:** The function for consenting dams under the Building Act (2004) has been transferred to Waikato Regional Council. The transfer agreement specifies that Building Consent costs will be recovered on an actual and reasonable basis, with hourly rates and fixed charges as set and recovered directly by Waikato Regional Council.

**Note 7:** These levies may change in accordance with amendments made to regulations.

### F. Maritime transport & navigation charges

*Table 7.1: Tier 1 Marine Oil Response Plan charges*

	Charge (excl GST)
Review or approval of a Tier 1 marine oil spill response plan, including an initial audit.	Actual and reasonable costs <sup>8</sup>
Attendance at Tier 1 plan site visit, exercise, or audit	Actual and reasonable costs <sup>8</sup>

**Note 8:** Actual and reasonable costs shall be calculated by multiplying the actual staff hours of undertaking monitoring of the consent, by the hourly rate for the staff involved (as per rates in table 9) and adding any actual disbursements.

**Fees and Charges Schedule 2023-2024**

*Table 7.2: Navigation and Safety Charges*

	Charge (excl GST)
Responding to breaches of Navigation and Safety By-laws, securing of vessels, responding to unseaworthy vessels or sinking vessels, and other tasks required to be undertaken to ensure safe navigation can be maintained.	Actual and reasonable costs <sup>9</sup>
<b>Passenger Vessel Licence (annual)</b>	
– Passenger Vessel Owner’s Licence	\$ 70
– Passenger Vessel Licence (per vessel)	\$ 40
<b>Hire boat Licence (annual)</b>	
– Hire boat Owner’s licence	\$ 70
<b>Hire boat Licence (annual per craft)</b>	
– Kayak	\$ 6
– Windsurfer	\$ 7
– Rowing boat	\$ 10
– Sailboat	\$ 20
– Jet ski	\$ 20
– Powerboat	\$ 40
<b>Pilot-exemption Recommendations/Revalidation</b>	\$ 300
<b>Pilotage assessment fee</b>	\$ 250
<b>Fee for issuing permits</b>	
– Hot work permit	\$ 145
<b>Applications for Suspension or Exemptions under Bylaw 5.1</b>	
– Public Notification	\$ 100 plus Actual Advertising Costs
<b>Jet Ski licensing and registration (per craft)</b>	
– Individual licensing (includes registration sticker)	\$ 60.86

**Note 9:** Actual and reasonable costs shall be charged to the master, owner or person who caused the cost to be incurred.

**Charges for Napier Port:**

An annual fixed charge will be levied to Napier Port Holdings Limited, based on 60% of the budgeted annual costs for navigational safety activities.

**G. Charges for the preparation of, or change to a regional plan**

*Table 8: Charges for preparation or changes to a regional plan*

	Deposit (excl GST)	Additional charge – payable subsequent to processing
Application for the preparation of, or change to, a regional plan	\$ 40,000	Based on actual and reasonable costs <sup>10</sup>

**Note 10:** If the actual costs incurred by HBRC in preparing, varying, or changing the regional plan exceed the deposit payable in advance, then these costs may be recovered by way of an additional charge (based on actual costs at hourly rates for staff involved and any actual disbursements (see Table 9) and subtracting the deposit already paid.)



## Fees and Charges Schedule 2023-2024

### H. Charges for the provision of information

The first hour of time spent actioning a request for information on each or any occasion relating to the same general matter or issue arising from the Regional Policy Statement, regional plans or resource consents shall be provided free of charge. HBRC reserves its rights under section 13 of the Local Government Official Information and Meetings Act 1987 (LGOIMA) to charge for the provision of information above one hour. Staff time spent actioning any request over and above the time provided free of charge shall be charged at the rates set out in Table 9. HBRC may also choose to require payment in advance.

*Table 9: Charge rates for the purpose of calculating actual costs per hour*

Item	Per hour (excl GST)
Executive	\$ 208
Corporate Services	\$ 99
Emergency Management	\$ 99
Transport	\$ 99
Governance & Partnerships	\$ 99
Policy & Planning	\$ 146
<b>Asset Management</b>	
- Engineers & Project Management	\$ 146
- Parks/Open Spaces	\$ 99
<b>Integrated Catchment Management</b>	
- Environmental Science	\$ 146
- Environmental Information	\$ 99
- Water Information Services	\$ 99
- Catchment Management	\$ 99
- Biodiversity & biosecurity	\$ 99
<b>Consents and Compliance</b>	
- Resource consent processing	\$ 163
- Resource consent administration	\$ 113
- Compliance/impact monitoring of consents	\$ 140
- Pollution response	\$ 99
- Harbourmaster	\$ 146
<b>Disbursement costs shall be charged at the rates set out below:</b>	
- Accommodation	- Actual cost but not exceeding \$200 per night
- Public notification	- Actual advertising costs
- Photocopying	- 25c per A4 page B&W
	- 50c per A4 page colour
	- 50c per A3 page B&W
	- \$1 per A2 page B&W
- External laboratory testing	- Actual cost
- Consultant fees	- Actual cost

### I. Other charges related information

#### **Leasehold consent to transfer**

Fee for processing consent      \$57.50 inc GST

#### **Charges by the Crown**

HBRC is responsible for collecting the following Crown fees, rents, and royalties in addition to its charges:

In the Coastal Marine Area:

- restricted coastal activity application fees as specified
- extraction of sand and gravel - \$1.51 excluding GST per cubic metre royalty
- rent for the occupation of land from the Crown
- geothermal royalties.

#### **Due Dates for Payment**

- Charges payable in advance for consent applications are due on the filing of an application.
- Charges for receiving, processing, and issuing permissions to extract gravel under the HBRC Resource Consents, are payable to HBRC in advance. Charges for gravel extraction under individual consents are due and payable to HBRC monthly, on the same day as extraction declarations.
- Charges payable for photocopying of less than \$20 are due on collection of the copies.
- All other charges will be due and payable on the 20th of the month following date of the invoice.

#### **Cost of Debt Recovery**

All debt collection costs incurred by HBRC in relation to the activities covered in this section shall be borne as a debt by the party whose actions caused the initial charge.

-ends-